

## Consent Form of Academia Sinica Curricular Part-time Assistant and Employed Part-time Assistant

✧To protect your rights, please read, select only “one” applicable description, and sign.✧

- ※ This Consent Form is an agreement between the principal investigator (PI), and the par-time assistant. Before selecting and signing this Consent Form, you must first understand the regulations, rights and obligations prescribed by the Ministry of Education and Ministry of Labor in order to define whether the assistant is a CPA or an EPA.
- ※ The recruitment of a part-time assistant shall be subject to the agreement between the principal investigator and the part-time assistant, as well as in conformity to the following:
  - (1) The recruitment type of a part-time assistant shall be consistent with the actual research or work participation.
  - (2) A “Curricular” Part-time Assistant (CPA) and the PI do not form an employment relationship defined under the Labor Standards Act. Therefore, the participation in research projects shall focus on learning and research practices subject to the definition of CPA. Otherwise, it will be deemed as the recruitment of an “Employed” Part-time Assistant (EPA).
  - (3) For the research projects consigned by the agencies other than the Academia Sinica and Ministry of Science and Technology, the EPAs shall be recruited in principle.

Type	<input type="checkbox"/> <b>Curricular Part-time Assistant (CPA) (as defined by the student’s college or university)</b>	<input type="checkbox"/> <b>Employed Part-time Assistant (EPA)</b>
Guidelines	<a href="#"><u>“Guidelines for Protecting Interests of Scholarship Students of Institutions of Higher Education” by the Ministry of Education by analogy</u></a>	<a href="#"><u>“Provisions to Hire Part-Time Workers” by the Ministry of Labor</u></a>
Ownership of Research Results	<p>1. Copyrights: If the principal investigator (PI) only provides concept guidance on an Academia Sinica (AS) research, the copyrights remain with the student. If the PI not only provides concept guidance but also participates in the writing of the content, and jointly finishes the report with the student, the PI owns the joint copyrights with the student.</p> <p>2. Patent Rights: The owner of the patent rights to the research results is determined by Paragraph 2, Article 5 of the <i>Patent Act</i>. If the student is the inventor, utility model creator, or designer, he or she is entitled to and may file the patent prosecution for the research results pursuant to Paragraph 1 of the same Article. If the PI has substantial contribution in the production of the thesis research results, he or she may be named as the joint inventor.</p>	<p>Relevant research results from assisting or participating in the execution of the research project are subject to the following:</p> <ol style="list-style-type: none"> <li>1. Guidelines for Academia Sinica Copyrights Management</li> <li>2. Academia Sinica Regulations for Ownership and Utilization of Scientific and Technological Research and Development Achievements</li> </ol>

<p>Signature of “Curricular” Part-time Assistant, “Employed” Part-time Assistant (If under 20 years of age, signature of legal representative is needed.)</p>	<ol style="list-style-type: none"> <li>1. To protect personal rights and interests, the part-time assistant shall promptly notify his or her school (the School), and the School shall, pursuant to Point 8 of the “Guidelines for Protecting Interests of Scholarship Students of Institutions of Higher Education” by the Ministry of Education (MOE), “provide additional coverage for occupational accident in addition to the student’s present group insurance as required by the Labor Standards Act for the period each scholarship student conducts relevant research, teaching or service activity by purchasing commercial insurance out of the School’s budget or MOE’s allowances” to process additional insurance.</li> <li>2. Should a CPA be involved in any academic ethics violation, his or her case will be processed according to the “Guidelines for the Establishment and Operation of Ethics Committees at All Levels, Academia Sinica.”</li> <li>3. If the type does not conform to the parties’ mutual agreement, and the appointment is in violation of relevant regulations, the part-time assistant, PI, and project execution unit shall be liable for any expense incurred thereof or punishment due to such violation.</li> <li>4. I have read the above descriptions, and agree to hold the position as a CPA.</li> </ol> <p><b>Signature of Part-time Assistant:</b>  (MM/DD/YYYY)</p> <p><b>Signature of Legal Representative if Part-time Assistant is under 20:</b>  (MM/DD/YYYY)</p>	<ol style="list-style-type: none"> <li>1. Should an EPA be involved in any academic ethics violation, his or her case will be processed according to the “Guidelines for the Establishment and Operation of Ethics Committees at All Levels, Academia Sinica.”</li> <li>2. An EPA shall comply with the provisions of the labor contract (e.g. signing in and signing out for work in person, completing the exit process in case of early resignation, etc.).</li> <li>3. A foreign student, overseas Taiwanese student, and Hong Kong/Macao student shall apply for the work permit according to the Employment Service Act.</li> <li>4. If the type does not conform to the parties’ mutual agreement, and the appointment is in violation of relevant regulations, the part-time assistant, PI, and project execution unit shall be liable for any expense incurred thereof or punishment due to such violation.</li> <li>5. I have read the above descriptions, and agree to hold the position as an EPA.</li> </ol> <p><b>Signature of Part-time Assistant:</b>  (MM/DD/YYYY)</p> <p><b>Signature of Legal Representative if Part-time Assistant is under 20:</b>  (MM/DD/YYYY)</p>
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<p>Signature of Principal Investigator and Seal of Project Execution Unit</p>	<ol style="list-style-type: none"> <li>1. The primary purpose of learning activities shall be directly related to the curriculum scope.</li> <li>2. There shall be a concise and corresponding curriculum, internship program, thesis research supervision, and specified relevant learning rules, evaluation method, credit or graduation requirements.</li> <li>3. The PI shall instruct students about learning professional knowledge.</li> <li>4. If the type does not conform to the parties' mutual agreement, and the appointment is in violation of relevant regulations, the part-time assistant, PI, and project execution unit shall be liable for any expense incurred thereof or punishment due to such violation.</li> <li>5. The PI and project execution unit have read the above descriptions.</li> </ol> <p><b>Signature of Principal Investigator:</b> (MM/DD/YYYY)</p> <p><b>Seal of Project Execution Unit:</b> (MM/DD/YYYY)</p>	<ol style="list-style-type: none"> <li>1. An EPA is subject to the Labor Standards Act and shall follow applicable labor laws and rules of Academia Sinica.</li> <li>2. The salary, work hours and extended work hours shall comply with labor laws. Labor conditions such as salary and work hours may not be changed without consent. An EPA shall maintain attendance records for inspection according to the rules of Academia Sinica and the Labor Standards Act.</li> <li>3. The appointment of an EPA may not be terminated during employment period. In case of severance pursuant to any situation under Article 11, the proviso of Article 13, and Article 20 of the Labor Standards Act, a prior notice shall be given, the severance pay shall be computed, and the hardcopies shall be submitted to the execution unit 14 days before the termination date.</li> <li>4. If the type does not conform to the parties' mutual agreement, and the appointment is in violation of relevant regulations, the part-time assistant, PI, and project execution unit shall be liable for any expense incurred thereof or punishment due to such violation.</li> <li>5. The PI and project execution unit have read the above descriptions.</li> </ol> <p><b>Signature of Principal Investigator:</b> (MM/DD/YYYY)</p> <p><b>Seal of Project Execution Unit:</b> (MM/DD/YYYY)</p>
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<p>Seal of Student's School</p>	<ol style="list-style-type: none"> <li>1. The School recognizes that the student has met the minimum graduation requirements, credit hours, thesis pursuant to the “Guidelines for Protecting Interests of Scholarship Students of Institutions of Higher Education” by the Ministry of Education.</li> <li>2. The School shall, pursuant to Point 8 of the “Guidelines for Protecting Interests of Scholarship Students of Institutions of Higher Education” by the Ministry of Education (MOE), “provide additional coverage for occupational accident in addition to the student’s present group insurance as required by the Labor Standards Act for the period each scholarship student conducts relevant research, teaching or service activity by purchasing commercial insurance out of the School’s budget or MOE’s allowances” to process the additional insurance for the part-time assistant. To be selected by the School: <input type="checkbox"/> The School has purchased additional insurance for the student. <input type="checkbox"/> The School does not purchase additional insurance for the student.</li> <li>3. If the type does not conform to the parties’ mutual agreement, and the appointment is in violation of relevant regulations, the part-time assistant, PI, and project execution unit shall be liable for any expense incurred thereof or punishment due to such violation.</li> <li>4. The School has read the above descriptions.</li> </ol> <p><b>Seal of Student’s School:</b></p> <p><b>(MM/DD/YYYY)</b></p>	
<p>Notes</p>	<ol style="list-style-type: none"> <li>1. If a CPA or EPA is under 20 years of age, the expression and acceptance of intent shall be subject to the permission of the legal representative as specified in Article 77 of the Civil Code.</li> <li>2. This Consent Form of the employment shall be made in: 4 counterparts in case of a CPA, or 3 counterparts in case of an EPA, respectively retained by the CPA/EPA, PI, project execution unit, and the student’s school.</li> <li>3. After the Consent Form has been signed, the parties may sign a renewed consent form if there is any dispute about the original employment type.</li> </ol>	